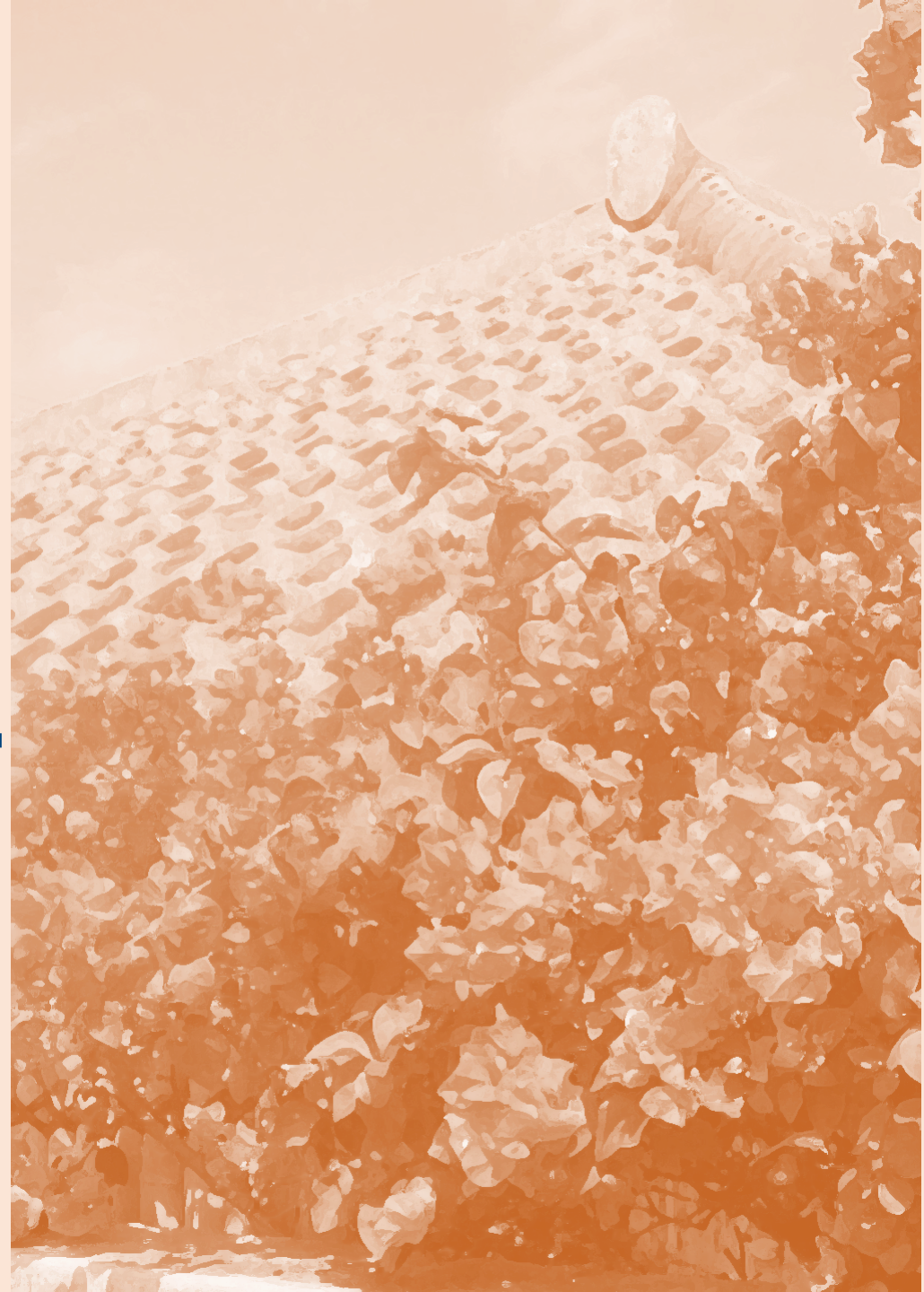




琉球大学
UNIVERSITY OF THE RYUKYUS

4. Related to statuses of residence



4. Related to statuses of residence

(1) When you enter Japan

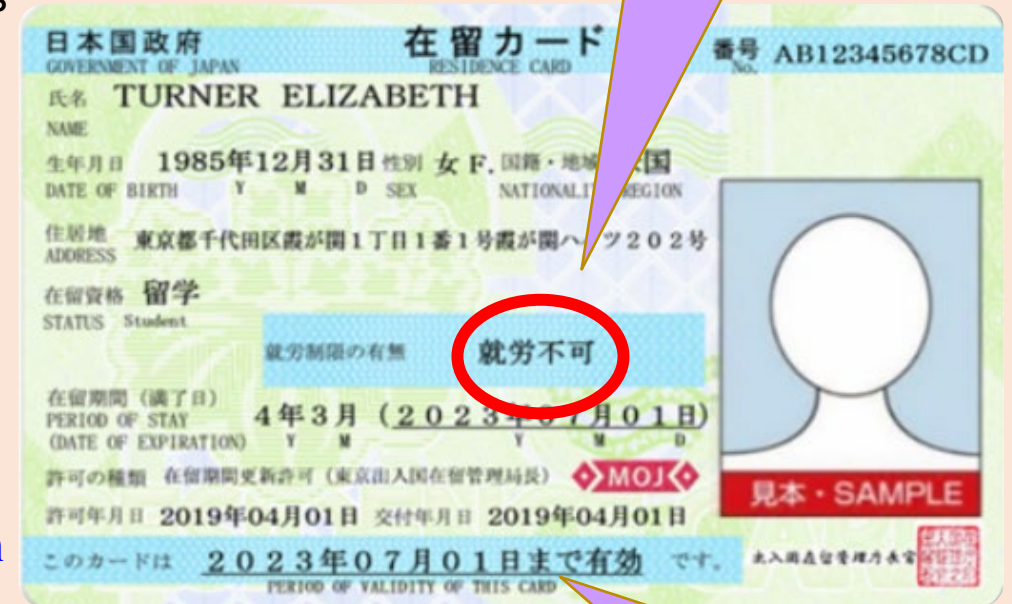
Non-Japanese who have been in Japan for more than three months will receive a "Residence Card".

The resident card must be carried at all times.

When there is a change in the information on the card, or when changing or leaving the educational institution to which one belongs, the notification must be made to the Immigration Bureau.

○ Immigration Bureau of Japan Electronic Notification System

[Global Education Section's website](#) provides information on the procedures to be followed within 14 days of arrival in Okinawa.



"就労不可"
means unable
to work.

Check the expiration
date of your
residence card.

4. Related to statuses of residence

(2) When you enter Japan

The status of residence "College Student" is to receive education at a Japanese educational institution, and working is not permitted.

If an international student needs to get a part-time job to pay for study or other expenses, it is necessary to apply for and receive a "[Permission to Engage in Activity other than that Permitted under the Status of Residence](#) (資格外活動許可)

" in advance under the following conditions

- ✓ **Not to be an obstacle to your studies.**
- ✓ **Must be for the purpose of covering tuition and necessary expenses, and not for saving or sending money back home.**
- ✓ **Must not be in the entertainment business.**
- ✓ **Must not exceed 28 hours per week (8 hours per day during long vacations, 40 hours per week).**

New arrivals who receive their resident card at the airport upon arrival in Japan may apply for a "Permit to Engage in Activity other than that Permitted under the Status of Residence" at the same time.

If you did not apply for the permit when you entered Japan, you must apply for it at the immigration office in Okinawa Prefecture. There is no application fee.



The image shows the back of a Japanese Residence Card. It is a light blue card with a grid pattern. The top section is titled '住居地記載欄' (Residence Information Section). It contains three columns: '届出年月日' (Date of Notification), '住居地' (Residence), and '記載者印' (Seal of the Notifier). The first row is filled with '2014年12月1日', '東京都港区港南5丁目5番30号', and a red rectangular stamp reading '東京都港区長' (Mayor of Minami Ward, Tokyo). Below this is a section titled '資格外活動許可欄' (Permission to Engage in Activity other than that Permitted under the Status of Residence). It contains a red rectangular stamp reading '許可: 原則週 28 時間以内・風俗営業等の従事を除く' (Permission:原则上在28小时内每周工作, 除风俗营业等). To the right of this is a section titled '在留期間更新等許可申請欄' (Application for Extension of Period of Stay, etc.). It contains a red rectangular stamp reading '在留資格変更許可申請中' (Application for Change of Status of Residence in Progress).

Back of Residence Card

4. Related to statuses of residence

(3) Report of Temporary Leave

If you are leaving Japan for a temporary return to your home country or visiting a third country, please obtain your supervisor's authorization signature on the " Report of Temporary Leave" and submit the form to your department and a copy to the Global Education Section.

After returning to Okinawa, contact your supervisor and your department.

The Form is available in your department or in Global Education Section.

Special re-entry permission

If you temporarily return to your home country or travel outside of Japan, such as during a long vacation, you can use the "[Special re-entry permission](#)" system to return to Japan and continue your studies without having to obtain a new visa. To use this system, you must have a valid passport and a resident card. For details, please refer to the Immigration and Residency Management Agency website.

様式 1-3
Form 1-3

一時出国届出書
Report of Temporary Leave

本様式は、「琉球大学国際交流推進マニュアル」に基づき、外国人留学生の海外渡航における危機(重大な自然災害、火災、事件、事故、病気等)が発生した場合の緊急連絡のための渡航履歴情報の把握を目的としており、緊急事態対応以外のいかなる目的のために利用や公表もされません。
This form is aimed at grasping information related to your overseas travel for emergency contact in the event of any crisis (serious natural disaster, terrorism attack, incident, accident, illness, etc.) during the travel, based on the Risk Management Manual of the University. Information will not be used or disclosed for any purpose other than emergency response.

提出日
DATE: 20 年 月 日
year mon. day

学部 Faculty	学科 Department
学生身分 Student Status	() 学部学生 Undergraduate student () 研究生 Research student () 大学院生 Graduate student () 修士・博士前期 Master () 博士・博士後期 Doctor () 特別専攻学生 Auditor () 交換学生 Exchange student
氏名 Name	国籍 Nationality
電話番号 Phone number	
Eメール E-mail	
奨学金 Scholarship	() 国費 Japanese Government () 県費 Chinese Prefectural Government () 日本学生支援機構 JASSO () 私費 Private expense その他 Other ()
生年月日 Date of Birth	パスポート番号 Passport Number
在留資格有効期限 Expiration Date of Residence Status	
指導教員名 Academic Advisor	
予定出国日 Expected Departure Date	予定再入国日 Expected Re-entry Date
渡航理由 (予約済みの場合) Outbound Flight (if reserved)	渡航理由 (予約済みの場合) Return Flight (if reserved)
渡航先国/地域 Country/Area to visit	渡航目的 Purpose of visit
訪問先大学・機関 University/Institution to visit	
滞在先 (英語名称または住所) Place to stay (name or address)	
海外での電話番号 (ある場合) Phone # available overseas (if any)	

※この届出書は、原本を所属学部事務室へ、コピーを国際教育課へ提出してください。
Please submit this form to your faculty office and also bring a copy the Global Education Section.

4. Related to statuses of residence

(4) Other Information

You can also visit the following links for information on living in Japan.

We hope you will find this helpful information to make your studying in Japan safe and comfortable.

- [Guidebook for International Students](#) (Global Education Section)
- [Guidebook on Living and Working](#) multilingual version (Immigration Services)
- [New to Japan? Useful pages for foreign nationals](#) (Immigration Services)

Did you check
your passport
expiration date?

